

## Cooler Receipt Form

STL Pittsburgh

Client: RMC Inc Project: \_\_\_\_\_ Quote: 40945Cooler Rec'd & Opened for Temp. Check on: 9-16-02Coolers Opened and Unpacked on: 9-16-02 By: ALM

(Signature)

STL Pittsburgh Lot Number: C27160145

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| 1. Were custody seals on the outside of the cooler? _____                     | _____                               | <input checked="" type="checkbox"/> |
| If YES, how many and where? Quantity _____ Location _____                     |                                     |                                     |
| Were signatures and date correct? _____                                       | _____                               | <input checked="" type="checkbox"/> |
| 2. Were custody papers included inside the cooler? _____                      | <input checked="" type="checkbox"/> | _____                               |
| 3. Were custody papers properly filled out (ink, signed, match labels)? _____ | <input checked="" type="checkbox"/> | _____                               |
| 4. Did you sign the custody papers in the appropriate place? _____            | <input checked="" type="checkbox"/> | _____                               |
| 5. Was shippers packing slip attached to this form? _____                     | <input checked="" type="checkbox"/> | _____                               |
| 6. Were packing materials used? _____   | <input checked="" type="checkbox"/> | _____                               |
| If YES, what type? <u>bubble bags</u>   |                                     |                                     |
| 7. Were the samples chilled? (Record temperatures on reverse side.) _____     | <input checked="" type="checkbox"/> | _____                               |
| 8. Were the samples appropriately preserved? _____                            | <input checked="" type="checkbox"/> | _____                               |
| 9. Were all bottles sealed in separate plastic bags? _____                    | <input checked="" type="checkbox"/> | _____                               |
| 10. Did all bottles arrive in good condition (unbroken)? _____                | _____                               | <input checked="" type="checkbox"/> |
| 11. Were all bottle labels complete (sample ID, preservatives, etc.)? _____   | <input checked="" type="checkbox"/> | _____                               |
| 12. Did all bottle labels and/or tags agree with custody papers? _____        | <input checked="" type="checkbox"/> | _____                               |
| 13. Were correct bottles used for tests indicated? _____                      | <input checked="" type="checkbox"/> | _____                               |
| 14. Were all VOA vials checked for the presence of air bubbles? _____         | <input checked="" type="checkbox"/> | _____                               |
| 15. Was a sufficient amount of sample sent in each bottle? _____              | <input checked="" type="checkbox"/> | _____                               |
| 16. Samples received by: FEDEX <u>UPS</u> CLIENT DROP-OFF OTHER AIRBORNE      |                                     |                                     |

Explain any discrepancies: \_\_\_\_\_

Level 2 Review \_\_\_\_\_

Was contacted on \_\_\_\_\_ by \_\_\_\_\_ to resolve discrepancies.

## STL Pittsburgh

UP: Unpreserved

[illegible]

Comments:

[illegible]

\* Please use an asterisk if bottle lot number was covered by the label.